



Tenancy Application Form

Address: 7 Buckingham Avenue, Springvale VIC 3171

Phone: (03) 9558 5777

Website: makaidlanre.com.au

Email: admin@makaidlanre.com.au

Please ensure all fields are completed so we can process your application promptly

DATE: ____ / ____ / ____

Rental Property Details

Address:

Postcode:

Rental Amount \$ per week or \$ per Calendar Month

Bond Amount \$ Payable to RTBA

Tenancy start date: / / Term: months

How many people will reside at the property?

Adults: Children: Age of Children:

Pets? Yes / No If yes, how many?

What type / breed?

Source of enquiry: ☐ Office ☐ Journal ☐ Board ☐ Internet

Leasing Consultant / Property Manager:

Current Address:

Postcode:

How long at this address: years Months

Current landlord / agent:

Phone no. of landlord / agent:

Current rental amount: \$ per week

Reason for leaving:

Previous Address:

Postcode:

How long at this address: years Months

Previous landlord / agent:

Phone no. of landlord / agent:

Reason for leaving:

Current Employer:

Occupation:

☐ Full time ☐ Part time ☐ Casual

Length of employment: years months

Estimated annual income:

Address:

Postcode:

Contact person: Phone:

Previous Employer:

Length of employment: years months

Address:

Postcode:

Applicant Details

Title: Surname:

Given Name/s:

Date of Birth: / / Home Ph:

Mobile Ph: Work Ph:

Email Address:

Driver's Licence No:

State: Expiry Date: / /

Car Make / Model:

Car Rego: State:

Passport No (if applicable):

Country: Expiry Date: / /

Pension No (if applicable):



- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Gas | <input checked="" type="checkbox"/> Water | <input type="checkbox"/> Telephone |
| <input type="checkbox"/> Pay TV | <input type="checkbox"/> Internet | <input type="checkbox"/> Car Insurance | <input type="checkbox"/> Home & Contents |
| <input type="checkbox"/> Health Insurance | <input type="checkbox"/> Life Insurance | <input type="checkbox"/> Home Loans | |

YourPorter is a FREE service connecting utilities and other services.

If the Agent approves this application, YourPorter will connect your water for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

Telephone: 1300 400 600
Fax: 1300 326 468
www.yourporter.com.au

DECLARATION AND ACCEPTANCE: I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service provider iSelect Ltd to contact me for the connection of services as offered by YourPorter.
I/We acknowledge that if I/We do not provide my/our personal information, YourPorter and iSelect will not be able to provide these services to me/us. YourPorter and iSelect will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).
I/We acknowledge that iSelect, the Agent, its employees and YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter and iSelect contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter and iSelect to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter and iSelect will otherwise collect, hold, use and disclose personal information in accordance with their respective privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/ and <http://www.iselect.com.au/privacy-policy/>. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).
I/We acknowledge that neither YourPorter nor the Agent nor iSelect accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Signature: _____ Date: ____ / ____ / ____

References (no relatives)

1. Name:

Occupation:

Home Ph: Mobile Ph:

2. Name:

Occupation:

Home Ph: Mobile Ph:

If you receive Centrelink Payment

(copy of most recent payment statement to be supplied)

Type of payment:

Customer Reference Number (CRN):

I declare that the above information is true and correct to the best of my knowledge and agree that the agent may conduct independent evaluation checks and use the information supplied in assessing this application. This application is accepted subject to the availability of the premises on the due date and the owner's approval

Applicants Signature: Date / /

Emergency contact / Next of Kin

Name:

Relationship to the applicant:

Address:

Home Ph: Mobile Ph:

If you are a student

Name of Institution:

Faculty / Department:

Student Identification (ID) Number:

Income source: Net weekly income \$

BOND PAYMENT – must be made by either **money order** or **bank cheque** only (not cash), made payable to **Residential Tenancies Bond Authority (RTBA)**.

FIRST MONTHS RENT - must be made by either **money order** or **bank cheque**, (made payable to **Makaidlan Real Estate**).

RENTAL PAYMENTS – All future rental payments are to be made via the **Direct Debit payment** system. Our office staff will assist you in this matter.

REFERENCES – The inclusion of written references with your application will assist us in shortening our response time.

When submitting this application form please bring a copy of your identification and proof of income.

I agree to pay the rent of \$_____ per calendar month in advance and security deposit (equal to one calendar months rent) commencing from the date of availability.

I understand that this is an application form only and does not in any way constitute an agreement to the let property.

I, the undersigned, declare that the above information to be absolutely accurate and acknowledge that it shall be relied upon to form my client and tenancy assessment and forms an integral part of any lease agreement that I may be offered. I acknowledge that any such lease agreement would be null and void if this information is found to be misleading.

In accordance with the Privacy Laws, we acknowledge that:

- If this application is unsuccessful, it will be shredded within 7 days.
- The information provided on this form will be used to conduct reference and credit checks
- At the end of my tenancy, my rental history will be recorded and lodged with the National Tenancy Database

*******ALL LEASES ARE 12 MONTHS UNLESS OTHERWISE ARRANGED*******

*******ALL RENTAL PAYMENTS ARE TO BE MADE VIA THE DIRECT DEBIT PAYMENT SYSTEM*******

PRIVACY ACT 1988 COLLECTION NOTICE

The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy.

The personal information collected about the Applicant in this application may be disclosed during the course of the tenancy for the purpose for which it was collected, to other parties, including the landlord, referees, financial institutions, trades people, other agents, third party operators of tenancy reference databases and other third parties as required by law. Information already held on tenancy databases may also be disclosed to the Agent and/or landlord. The Agent may also disclose information to other parties on the Internet. If the Applicant enters into a Residential Tenancies Agreement and if the Applicant fails to comply with their obligations under that Agreement that fact and other relevant personal information

collected about the Applicant during the course of the tenancy may also be disclosed to other parties, including those referred to above.

The Agent will only disclose information in this way to other parties to achieve the purposes specified above or as allowed under the Privacy Act 1988.

If the Applicant would like to access his/her personal information held by the Agent they can do so by contacting the Agent at the address and contact numbers contained in this Application. The Applicant can also correct this information if it is inaccurate, incomplete or out of date.

If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

Applicants Signature: Date / /